

# Touch-type Read & Spell

Touch-type Read and Spell (TTRS) (Grades 3-12) is a typing course that is a highly accessible, multi-sensory course that teaches touch-typing, reading, and spelling at the same time. TTRS has 24 levels, each with 31 modules. Modules contain words organized into groups of spelling patterns. Students practice typing these patterns using the correct fingering for touch-typing. At the end of every four modules, there is a dictation module to reinforce patterns previously practiced. The keyboard and screen can be customized for sensory comfort and support.

This course is designed for students who also have difficulty synthesizing phonemes. Engaging the skill of touch-typing aims to provide an additional avenue of learning. It is an excellent resource for students challenged by dyslexia.

This subscription is not available to HCOS Registered students.

## Logging In

There are three steps to log in to TTRS.

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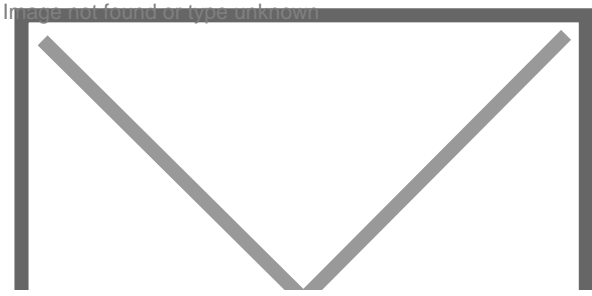
**Step 1:** Complete the TTRS request form found in the [Search Portal](#).

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**Step 2:** Wait for an email from Subscriptions Coordinator Margaret Basaraba with a username and password.

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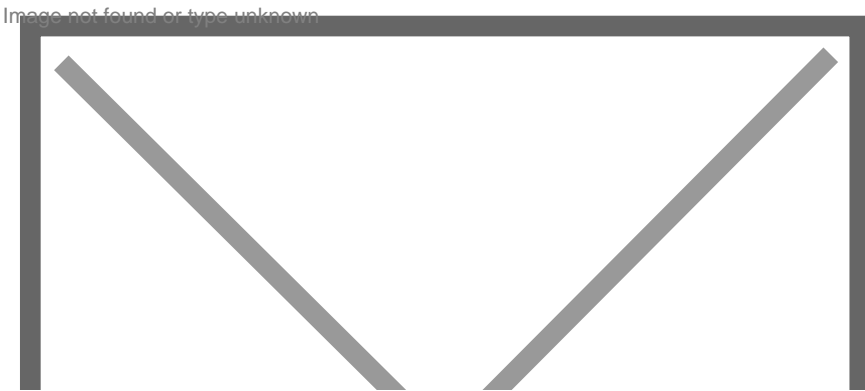
**Step 3:** Navigate to [TTRS](#) and enter the username and password from Margaret.



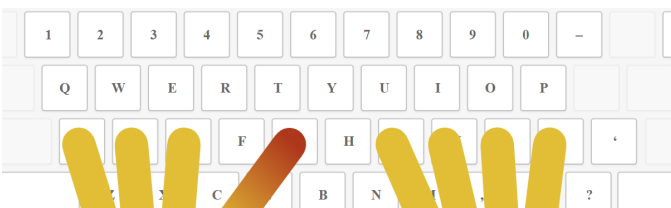
If you are a Flex family don't use the steps above. Navigate to [TTRS](#) and enter the username and password that your Flex teacher has given you.

## Navigation & Use

Once you have logged in to the dashboard, you will see a bar at the top to access the TTRS main course, including statistics, subjects, messages, settings, notifications, and your profile information.



## Hand-Placement while typing



The hand-placement keyboard will not show up when you are using an iPad and are in a browser. Please download the TTRS app onto your iPad to see the hand-placement keyboard.

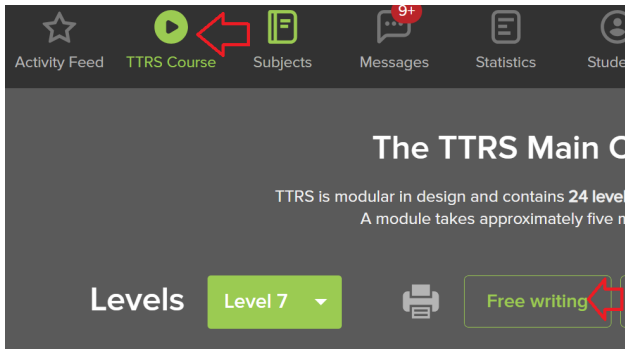
## Subjects and Free Writing

The **Subjects** tab allows students to practice words within specific areas of interest (e.g., Art, Fitness, Gaming, Music, GCSE Religious Education through Christianity) or English and Spanish Language Arts content (e.g., spelling, grammar, parts of speech).



Parents are encouraged to preview [age range suggestions for subjects](#) to be sure the subjects chosen are age appropriate.

Find **free writing** pages by selecting the "TTRS Course" button on the top menu. Select the green "free writing" button to get started.

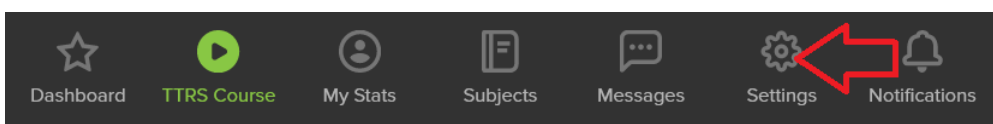


Visit the [TTRS Help Centre](#) for more information on adjusting settings. It may also be helpful to download this printable [daily checklist](#) to keep track of progress.

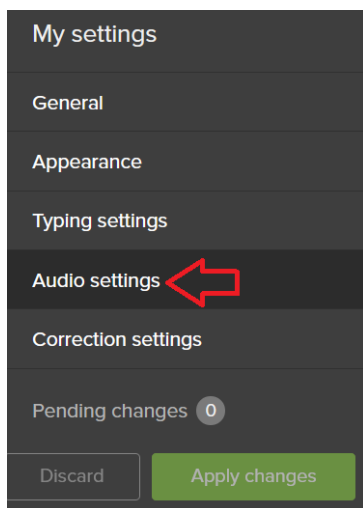
## Turning Audio Off

The default setting is for TTRS to read the words that are being typed. The audio track accompanies the letters as they appear on screen reinforcing sound-letter correspondence, which is a crucial skill for sounding out words in reading.

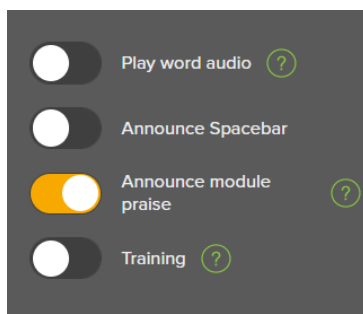
If you wish to turn the audio off, select "Settings" from the top menu bar.



Next, click on "Audio Setting" from the left menu bar.

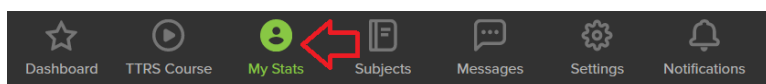


Toggle the "Play word audio" button off, then click the green "Apply Changes" button on the left of the screen. You may also want to turn off "Announce Spacebar," and "Training. The "Announce module praise" feature gives a brief amount of applause as students finish a module.

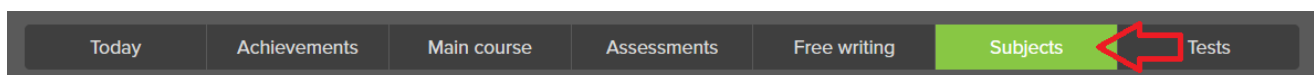


## Finding Reports

Select the "My Stats" tab to see how your student is doing.



The next page to load will show you the reports from the "Main Course." If your student is working in the "Subjects" area of the course, you will need to select "Subjects" to see those reports.



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Revision #26

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