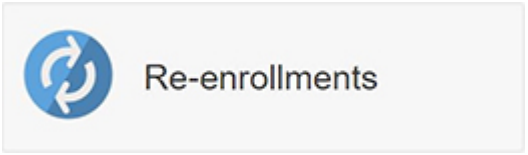
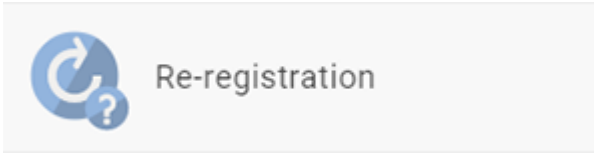
How to Re-Enroll or Re-Register at HCOS & Flex Academy

This page highlights the process to follow when re-enrolling or re-registering at HCOS.

- Sign in to your Encom account
  - If you do not recall your password, please go here.
  - If you are unsure of your Username, don't hesitate to contact tickets@onlineschool.ca
- Click the appropriate button based on your child's program:





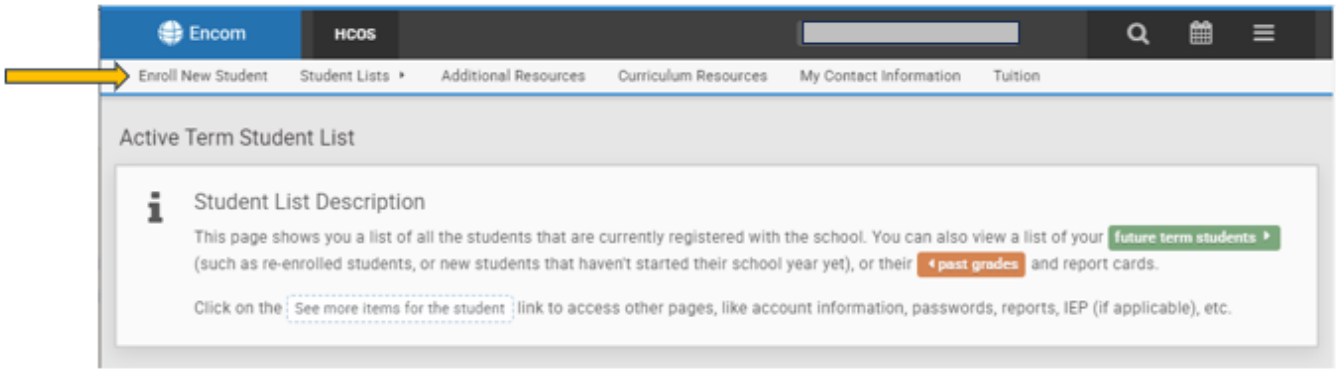
- Read through the instructions, select **Yes** or **No**, and press the ***Save and Continue*** button to complete.
- Follow the instructions on the screen to complete the process.

PO Numbers will be issued and can be used near the end of April during the week of HCOS Connect .

If you have any questions or need assistance, don't hesitate to contact the HCOS Office (office@onlineschool.ca) or 1-877-862-2375.

> If your student is in the Home School Registered program, we have made it possible for you to follow the steps above to re-register.

How to **enroll a new sibling** (any grade):



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