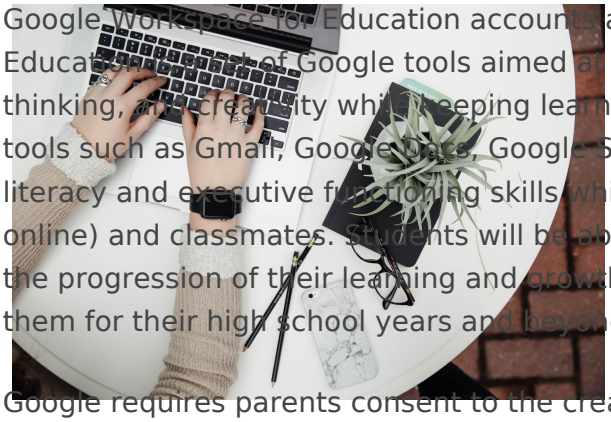
Google Workspace for Education

> Google Workspace for Education gives students access to many Google apps. Some of the popular apps are Gmail, Google Docs, Google Slides, and Google Drawings. Parents are encouraged to have conversations with their students to ensure platform access aligns with family values and learning goals.



Google Workspace for Education accounts are available for HCOS students. Google Workspace for Education is a suite of Google tools aimed at helping students build skills in collaboration, critical thinking, and creativity while keeping learning engaging and safe. Students will have access to tools such as Gmail, Google Docs, Google Slides, and Google Drawings to help them develop digital literacy and executive functioning skills while sharing their work with their teachers (support, CC+, online) and classmates. Students will be able to create a portfolio of their work over time and see the progression of their learning and growth, while building essential digital skills that will equip them for their high school years and beyond.

Google requires parents consent to the creation of accounts. Before we can create an account, we need parents to fill out this form: https://hcos.ca/us-signup. This form includes the Google Workspace for Education Notice to Parents and Guardians, explaining how Google Workspace for Education accounts are treated differently than regular Google accounts. Specifically, Google exempts these accounts from the typical advertisement and scanning that occurs with regular accounts. For additional training, we encourage students to enroll in the Orientation to Online Courses ADST module to participate in lessons on how to navigate and use Google Workspace tools.

> Click here to read the full Google Workspace for Education Notice to Parents and Guardians.

HCOS Google Workspace for Education student accounts will be **firstname.lastname@student.onlineschool.ca** For example, Suzy Smith would be **suzy.smith@student.onlineschool.ca** After completing the sign-up form, you will receive an email with your username and password to access your Google Workspace account. Families can update student email addresses to the Google Workspace email in Encom by following the steps listed under "Setting Up A Student Account" on this page.

We look forward to partnering with you through upholding our core value of flexibility and ensuring these tools align with your family's digital literacy goals.

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