

# Canva for Education

Canva is a great tool for creating rich and engaging communication using various media. HCOS is happy to offer it as a free tool to support students at HCOS in creating content as part of their educational programming.

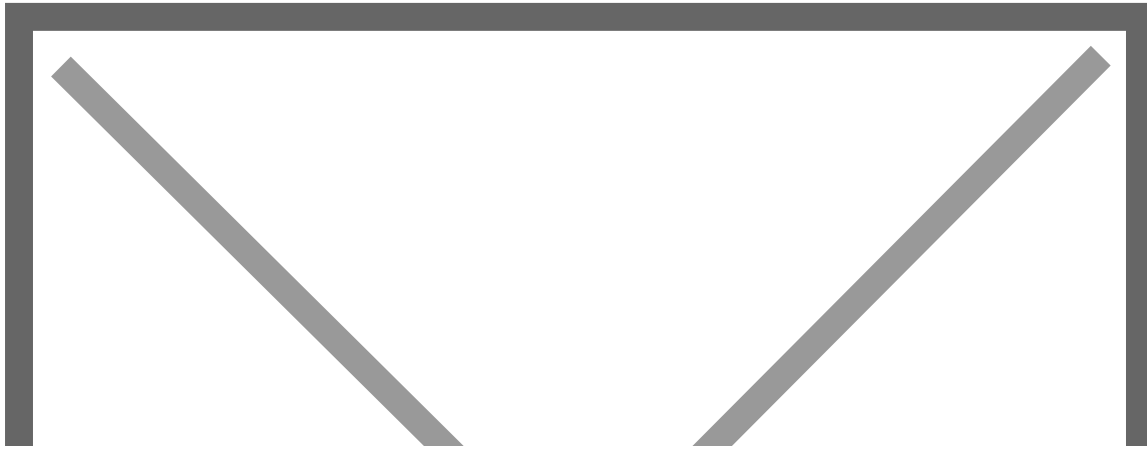
To sign in, go to <https://canva.com> and use your HCOS Google Workspace account.

HCOS students without a HCOS Google Workspace account can request one at <https://hcos.ca/us-signup>.

Flex students without a Google Workspace account should contact the office.

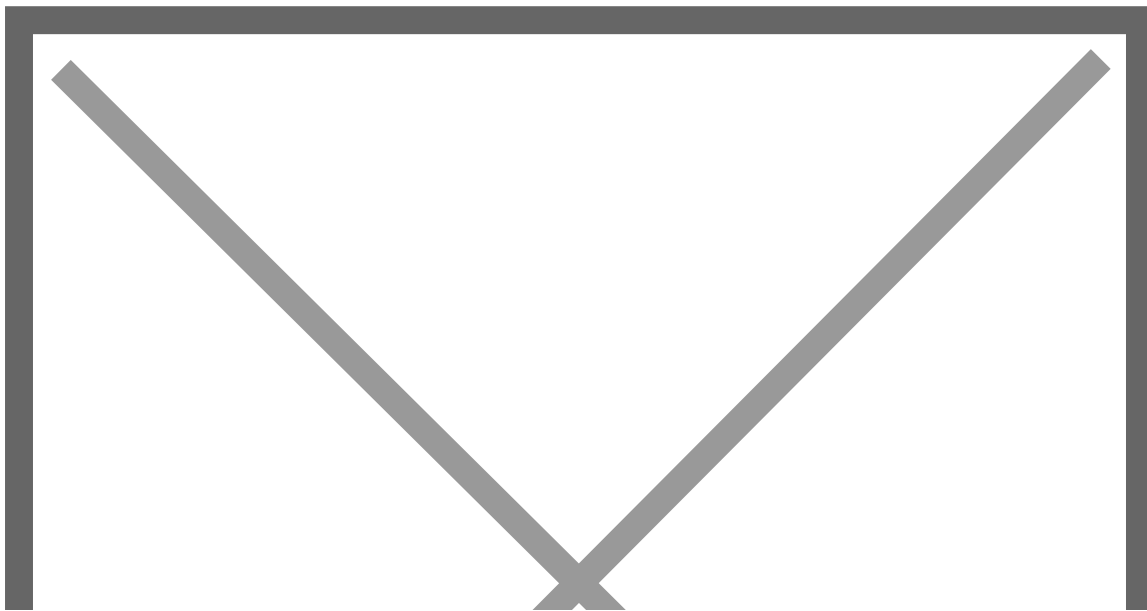
## Getting Started with Canva for Education

Canva is loaded with templates you can use to create engaging slideshow presentations, worksheets, posters, videos, and more. Choose from the listed items or use the search toolbar to find a specific theme or style.



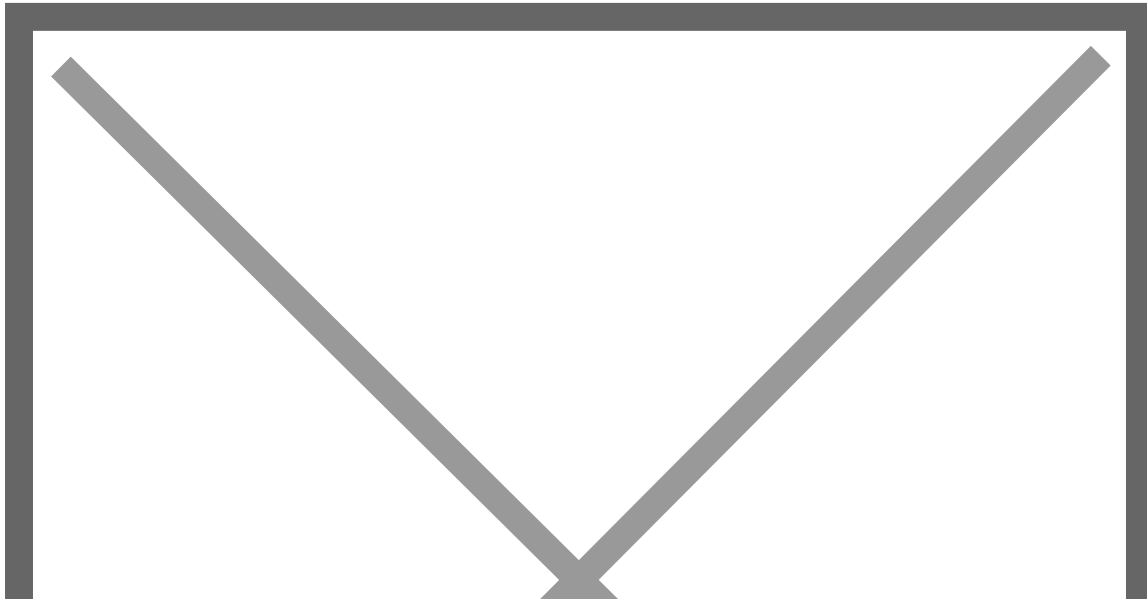
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Once you select the design type, use the design search bar to find a template to match your theme.



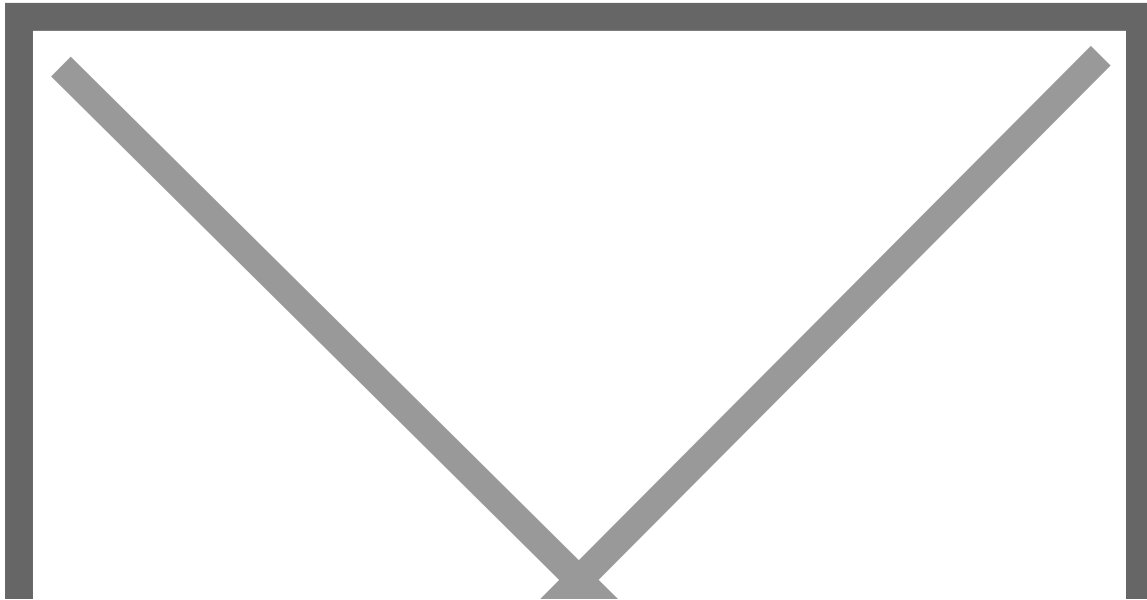
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Customize your design by adding or removing images, text boxes, and videos. For more engaging content, include hyperlinks, embed videos, or links to Google Drive apps. Use the “Brand” tab to use HCOS or Flex colours as your design colour scheme.



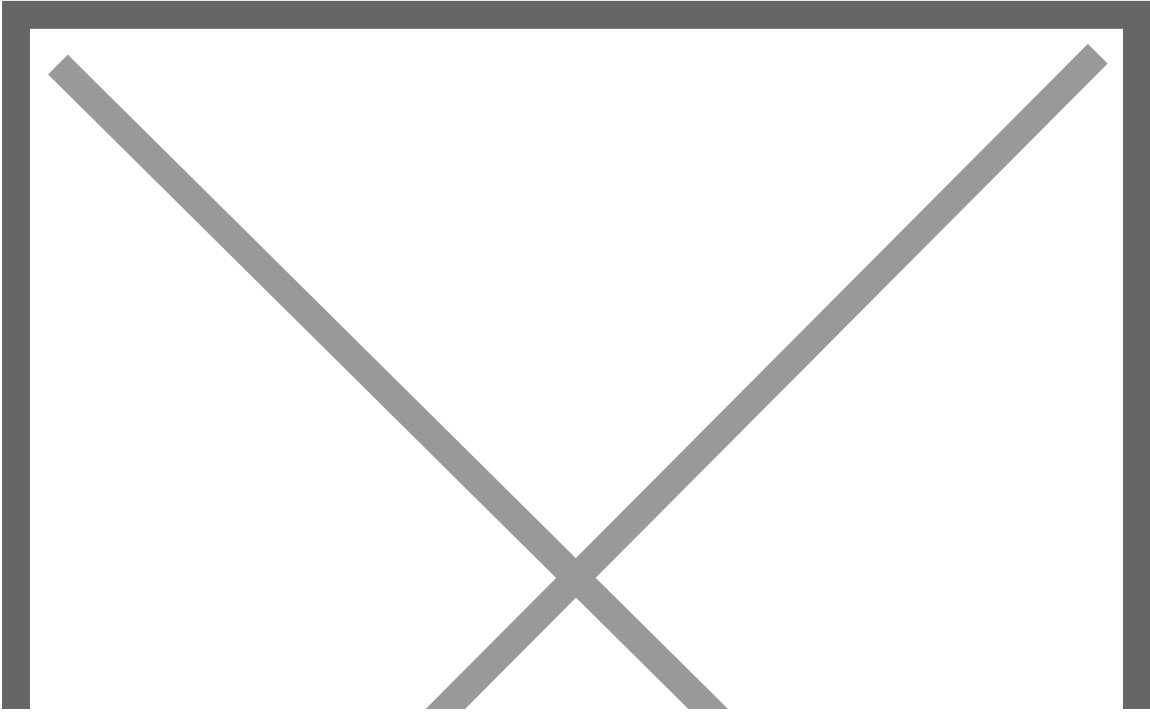
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Try some of the AI features to support your design work. Magic Media, DALL-E, or Sketch to Life are image creation tools, and Magic Write will give suggested writing prompts.



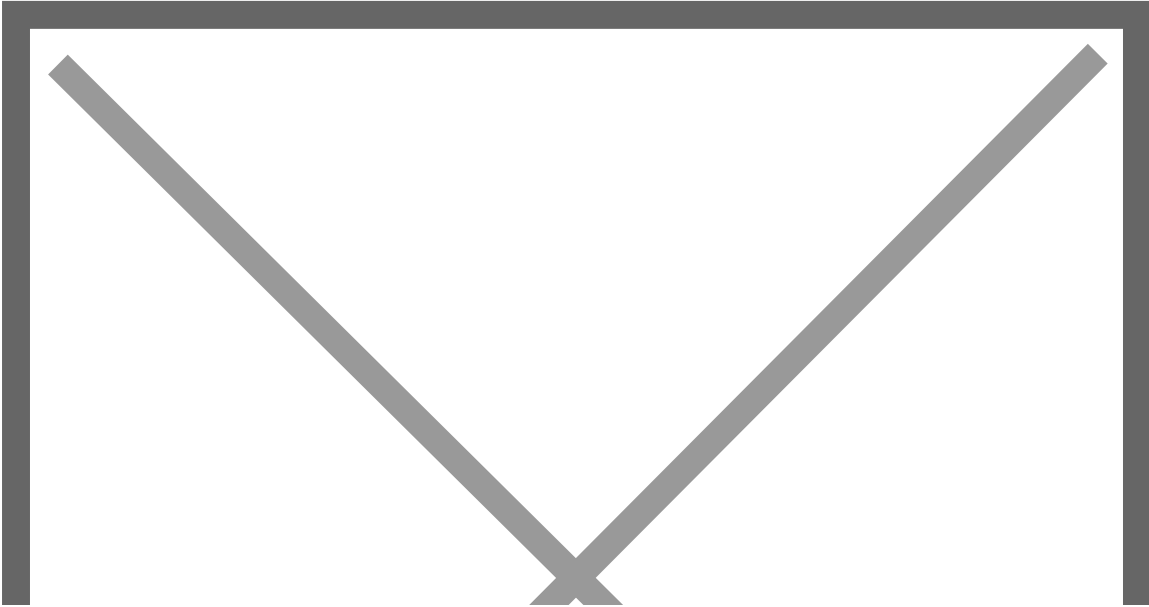
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Present your slides live or on Zoom directly from Canva. Use “Presenter View” to view your slide notes, preview upcoming slides, and track your presentation time. You may also wish to use the “Record Your Presentation” feature.



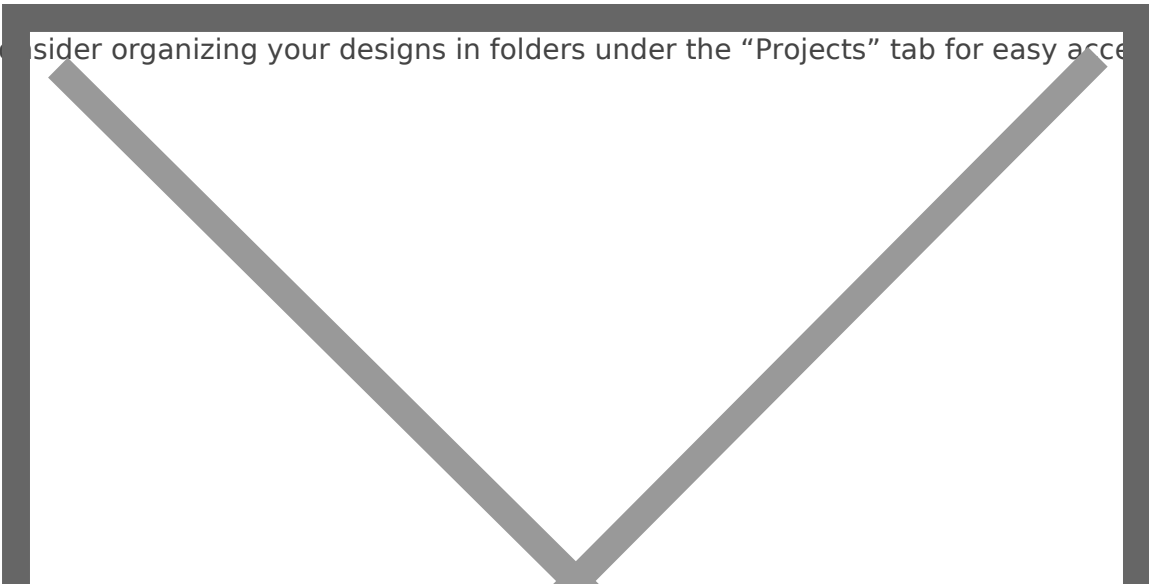
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Download your slides in a variety of formats (e.g., PDF, JPEG), or share a public view link for others to access. No sign-in is required to view a public Canva link.



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Consider organizing your designs in folders under the “Projects” tab for easy access.



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Revision #12

Created 24 October 2024 21:16:25 by Karen Roeck

Updated 18 December 2025 16:47:09 by Chelsea Bitgood