Administration and Staff Contacts

This page provides contact information for our school administration and office staff.

Administration

Name	Title	Email	Contact For Information Regarding
Sara Kraushar	Head of Schools	skraushar@onlineschool.ca	
Craig Kwiatkowski	Chief Operating Officer	ckwiatkowski@onlineschool.ca	
Jeff Laird	Director of Foundations: K-9	jlaird@onlineschool.ca	• K- 9 individualized program, i.e. enrollment, support teacher, etc.
Chelsea Bitgood	Director of Innovations: 5-12	chelsea.bitgood@onlineschool.ca	• Course selection and enrollment, • graduation requirements, provincial exams and assessments, • BCOS and cross-enrollment for grades 10-12 or adult students • Grade 5-9 online programs

Name	Title	Email	Contact For Information Regarding
Kat Grootjes	Director of Inclusive Education	kat.grootjes@onlineschool.ca	• Overall IE program
Alison Ellis	Assistant Director of Inclusive Education	aellis@onlineschool.ca	• IE academic program
Bill Marsh	Assistant Director of Inclusive Education	bmarsh@onlineschool.ca	• IE finances
Karen Roeck	Director of Learning	karen.roeck@onlineschool.ca	• Professional learning and practice
Christine Loewen	Director of Learning Groups: Operations	cloewen@onlineschool.ca	Face to face programs: • Operations • Learning Camps
Jonathan Zuidhof	Director of Learning Groups: Community Connections	jonathan.zuidhof@onlineschool.ca	Face to face programs: • Community Connections
Cynthia Duncalfe	Learning Commons Manager	cynthia.duncalfe@onlineschool.ca	• Learning Commons Resources

Office Contacts

Name	Title	Email	Contact For Information Regarding
Sarah Roberts	Registrar	sarah.roberts@onlineschool.ca	• Enrollment • Admissions

Name	Title	Email	Contact For Information Regarding
Erin Duncan	Family & Student Records Liaison	office@onlineschool.ca	• General inquiries
Aubri Reid	Accounts & Purchasing Manager	areid@onlineschool.ca	• Student resource accounts • Tuition • Bursaries
Albana Nicka	Purchasing Lead	albana.nicka@onlineschool.ca	
Andrea Scott	Curriculum Engagement Facilitator	andrea.scott@onlineschool.ca	• Curriculum recommendations • Learning Commons resource use and integration
Erica Corcoran	Curriculum Engagement Facilitator	erica.corcoran@onlineschool.ca	• Curriculum recommendations • Learning Commons resource use and integration
Claire Pollok	Homeschool Registered Liaison	cpollock@onlineschool.ca	• Registered home learners

Name	Title	Email	Contact For Information Regarding
Learning Groups Support Team	Learning Groups	lg@onlineschool.ca	Face-to-face programs: • Community Connections • Learning Camps
IT Support Team	Technical Support	tickets@onlineschool.ca	Help desk • Computer support • Username and password for Encom Phone: 1-877-862-2375
Margaret Basaraba	Digital Resources Coordinator	margaret.basaraba@onlineschool.ca	• Digital resources account and technical support
Shandra Wiebe	Physical Resources Coordinator	swiebe@onlineschool.ca	• Physical resources borrowing and bookings

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